



**OFFICER REPORT TO LOCAL COMMITTEE
(RUNNYMEDE)**

REPRESENTATION ON OUTSIDE BODIES / TASK GROUPS

27 JUNE 2011

KEY ISSUE

To appoint Members to represent the Local Committee on the following outside bodies for 2011/12:

- Local Strategic Partnership - Runnymede
- Community Safety Partnership - Runnymede

To approve the terms of reference and appoint Members to the following task groups:

- Civil Parking Enforcement Joint Member Working Group
- Runnymede Youth Task Group

SUMMARY

This report seeks to appoint county councillors to outside bodies for the 2011/12 municipal year and to task groups with terms of reference.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to agree that:

- (i) To appoint members to the outside bodies as listed in the report (paragraphs 2.1 – 2.3)
- (ii) The terms of reference for the Civil Parking Enforcement (CPE) Task Group and the Runnymede Youth Services Task Group be approved as set out in Annexes A & B;
- (iii) Mr Chris Norman to be appointed to attend the Community Safety Partnership and a representative agreed for the Local Strategic Partnership;
- (iv) The chairman and vice chairman to be appointed to the CPE Task Group in 2011/12.
- (v) The Chairman, Mr Mel Few and Mrs Mary Angell (substitute) to be appointed to the Runnymede Youth Task Group.

1 INTRODUCTION AND BACKGROUND

- 1.1 The Surrey County Council Local Committee (Runnymede) can make appointments to various outside bodies. The representatives appointed to these outside bodies will be representing Surrey County Council and will be expected to informally report on the work of these groups to the Committee.
- 1.2 In 2003, the Local Committee agreed to establish a Civil Parking Enforcement joint member working group to discuss parking controls, as the police role in enforcement was due to be handed over to local government. Following corporate advice in 2009 the Local Committees were told to give their task groups terms of reference. The terms of reference for this task group were originally agreed in February 2010. This report seeks Local Committee approval for the Terms of Reference for the Task Group in 2011/12. Please note that all task groups of the Local Committee have no formal decision-making powers but can report recommendations to the Committee.
- 1.3 The Committee is being asked to establish a Youth Task Group to assist and advise officers in relation to Youth Issues and the future delivery of Youth Provision locally.

2 APPOINTMENTS TO OUTSIDE BODIES

2.1 A Partnership for Runnymede (Local Strategic Partnership)

The LSP monitors the overall progress towards achieving the aims set out in the borough's Sustainable Community Strategy. It was meeting on a quarterly basis but has not met in 2011, although it is understood that public consultation on a revised community strategy, and an LSP workshop are planned for September. The Community Partnership and Committee Officer is also a member of this group.

It is proposed that a Member be appointed to the Local Strategic Partnership.

2.2 Lead for Community Safety

Surrey County Council is actively involved in the Runnymede Community Safety agenda and would benefit from the support of a lead County Councillor. The lead County Councillor will work closely with the Community Partnerships Team on local issues and monitor the work of the Elmbridge Community Safety Partnership. Involvement would include attendance at regular quarterly meetings of the Partnership.

It is proposed that a Member be appointed as lead County Councillor.

3 TASK GROUPS

- 3.1 The Parking Task Group terms of reference are set out in Annex A. It is proposed that this group continues for the 2011/12 municipal year.
- 3.2 The Youth Services Task Group terms of reference are set out in Annex B. It is proposed that this group is established for the 2011/12 municipal year.

4 OPTIONS

- 4.1 The Local Committee has the authority to determine who will represent Surrey County Council on their behalf.
- 2.2 Task Groups must adopt a set of terms of reference. The terms of reference proposed reflect the role of the Task Group.

5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 There are no financial and value for money implications arising from this report.

6 EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 There are no equality and diversity implications arising from this report.

7 CRIME AND DISORDER IMPLICATIONS

- 7.1 There are no crime and disorder implications arising from this report.

8 CONCLUSION AND RECOMMENDATIONS

- 8.1 In conclusion, it is recommended that the Local Committee nominate members to the outside bodies and adopt the terms of reference for the Task Groups.

9 REASONS FOR RECOMMENDATIONS

- 9.1 To comply with corporate advice and ensure that all Local Committee Task Groups have agreed terms of reference which are approved on an annual basis.

10 WHAT HAPPENS NEXT

10.1 The Task Group will be informed that the current terms of reference will continue to be applied in 2010/11.

Lead Officer: Sylvia Carter
Community Partnership and Committee Officer
Telephone Number: 01932 794081
E-mail: sylvia.carter@surreycc.gov.uk
Background Papers: None